

11/222 Walter Road
Morley

Dear Applicant

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All applications need to be lodged in our Morley Office within 24 hours (or Monday if it is a weekend) – Ray White Uxcel – Corner of Russell Street and Walter Road.

Please make sure your application is lodged complete as we will not be checking it prior to being processed.

The Owner of the premises is attempting to locate the most suitable tenant, which is a tenant who pays the rent on time and takes good care of the premises.

The final decision is made by the owner, we will sms you if you are not successful; no other correspondence will be necessary. Please be patient as this process may take a few days.

This Form is not the lease it is an expression of interest, please only fill it in if you are serious about wanting to rent the viewed property.

With this application form you will need to attach a photo copy of:

- Drivers licence (with photo) or passport
- Copy of last 2 pay slips
- Copy of your last phone or electricity or gas bill
- Photo of pet (if have one)

Please make sure that the Privacy statement has been signed by all tenants over 18 years.

We will conduct the following checks with your application:

- Previous rental history
- Employment
- Personal References
- TICA and NTD Data bases.

If you are successful you will be asked to come and sign the lease; Monies payable when the lease is signed.:

- Bond 4 weeks Rent
- Pet Bond \$260 if applicable
- Rent 2 weeks rent in advance

Keys can only be handed over once the lease is signed.

STANDARD APPLICATION AND OFFER OF OPTION TO LEASE RESIDENTIAL PREMISES

INFORMATION FROM APPLICANT

Applicant: Mr/Mrs/Ms.....Telephone.....

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TENANCY DETAILS

1. Premises.....

2. The Tenancy is required for a period of..... months from..... to

3. At a rental of \$.....

4. Total number of persons to occupy premises Adults..... Children.....
Ages..... Ages.....

5. Pets – Type of Pet..... Breed..... Number..... Age.....
Type of Pet..... Breed..... Number..... Age.....

6. Do you intend applying for a Ministry of Housing Bond? Yes No

If Yes. \$..... Branch

AMOUNTS PAYABLE

7. Bond (4 x rent) of \$.....

8. Pet Bond (if applicable) \$.....

9. Two weeks rent to/...../..... \$.....

10. Total Due \$.....

11. BALANCE OWING \$.....

CONDITIONS RELEVANT TO MAKING AN APPLICATION AND OFFER

- 12. The amounts referred to in Items 9 to 17 are payable upon the Applicant signing the Lease and/or prior to taking possession of the Premises
- 13. The Applicant will not be entitled to occupation of the Premises until:
 - (i) vacant possession is provided by the current occupant of the Premises:
 - (ii) the Lease is signed by the Applicant: and
 - (iii) the payment of all monies due to be paid by the Applicant being paid by the Applicant prior to occupation of the Premises
- 14. The persons comprising the Applicant are not bankrupt and they each declare that all of the information supplied in the Applicants Particulars are true and correct and are not misleading in any way.
- 15. The Applicant acknowledges having inspected the Premises and will accept possession of the Premises in the condition as at the date of inspection
- 16. The Lease shall be the Ray White Uxcel "Standard Residential Property Lease" including any special conditions included and/or attached to this Application and the payment of all monies referred to in items 7 -10
- 17. The Applicant agrees to pay the rent two weeks in advance through direct deposit.
- 18. The Applicant acknowledges that they are responsible for their own contents. The Applicant should arrange their own insurance to cover their own contents and determine if the insurer covers damage to the Premises caused by a water bed or the escape of water from a waterbed.
- 19. The Applicant acknowledges and agrees that the Owner will carry out all inspections of the Premises between normal business hours.
- 20. All acts and things which the Owner is required or empowered to do may be done by the Lessor or their appointed Managing Agent. Notices to the Owner must be served on the Managing Agent unless otherwise directed by the Owner.
- 21. The Applicant makes this Application and Offer jointly and severally. Service of any notice to any one Applicant shall be deemed to be service on them all.

PRIVACY

The Applicant.....

22. agrees that for the purpose of this Application, the Owner/Managing Agent may make enquiries of the persons given as referees by the Applicant, and also make enquiries of such other persons or agencies as the Owner may see fit.

23. The personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicants identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected from other parties including to the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the agent and/or landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents.

If the Applicant would like to access the personal information the Agent holds, they can do so by contacting

The Property Manager 9275 7777

The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

...../...../.....

(.....) initials

24. FIRST APPLICANT'S PARTICULARS

Name.....
(SURNAME) (FIRST NAME) (MIDDLE NAME)

Present Address.....
.....

Phone No Work Phone No Home.....

Mobile Email

Date of Birth

Driver's Licence No..... State..... Passport No.....

Other ID Have you ever been bankrupt? Yes / No Smoker Yes / No

Proof of Identification (licence number/bankcard etc)

Vehicle Type & Registration No

Personal References: a)
NAME TELEPHONE

b).....
NAME TELEPHONE

(i) Name of current owner or managing agent to whom rent is paid

Address

Phone No

Rental Paid \$..... Period Rental From To

Reasons why leaving

(ii) Previous address of Applicant

Name of previous owner or managing agent to whom rent was paid.....

Address

Phone No

Rental Paid \$..... Period Rental From To

Reasons why leaving

(iii) Occupation

Employer Period of employment.....

Phone No..... Wage.....

If less than 12 months, name and address of previous employer

(iv) Next of Kin (name and address and telephone)

First person.....
NAME ADDRESS TELEPHONE

Second person
NAME ADDRESS TELEPHONE

Emergency contact (name and address and telephone)

First person

(.....) initials

25. SECOND APPLICANT'S PARTICULARS

Name.....
(SURNAME) (FIRST NAME) (MIDDLE NAME)

Present Address.....
.....

Phone No Work Phone No Home.....

Mobile Email

Date of Birth

Driver's Licence No..... State..... Passport No.....

Other ID Have you ever been bankrupt? Yes / No Smoker Yes / No

Proof of Identification (licence number/bankcard etc)

Vehicle Type & Registration No

Personal References: a)
NAME TELEPHONE

b).....
NAME TELEPHONE

(i) Name of current owner or managing agent to whom rent is paid

Address

Phone No

Rental Paid \$..... Period Rental From To

Reasons why leaving

(ii) Previous address of Applicant

Name of previous owner or managing agent to whom rent was paid.....

Address

Phone No

Rental Paid \$..... Period Rental From To

Reasons why leaving

(iii) Occupation

Employer Period of employment.....

Phone No..... Wage.....

If less than 12 months, name and address of previous employer

(iv) Next of Kin (name and address and telephone)

First person.....
NAME ADDRESS TELEPHONE

Second person.....
NAME ADDRESS TELEPHONE

Emergency contact (name and address and telephone)

First person.....
NAME ADDRESS TELEPHONE

(.....) initials

26. THIRD APPLICANT'S PARTICULARS

Name.....
(SURNAME) (FIRST NAME) (MIDDLE NAME)

Present Address.....
.....

Phone No Work Phone No Home.....

Mobile Email

Date of Birth

Driver's Licence No..... State..... Passport No.....

Other ID Have you ever been bankrupt? Yes / No Smoker Yes / No

Proof of Identification (licence number/bankcard etc)

Vehicle Type & Registration No

Personal References: a)
NAME TELEPHONE

b).....
NAME TELEPHONE

(i) Name of current owner or managing agent to whom rent is paid

Address

Phone No

Rental Paid \$..... Period Rental From To

Reasons why leaving

(ii) Previous address of Applicant

Name of previous owner or managing agent to whom rent was paid.....

Address

Phone No

Rental Paid \$..... Period Rental From To

Reasons why leaving

(iii) Occupation

Employer Period of employment.....

Phone No..... Wage.....

If less than 12 months, name and address of previous employer

(iv) Next of Kin (name and address and telephone)

First person.....
NAME ADDRESS TELEPHONE

Second person.....
NAME ADDRESS TELEPHONE

Emergency contact (name and address and telephone)

First person.....
NAME ADDRESS TELEPHONE

